



## ***Summer Notes from the Office*** **August 19, 2020**

Dear School Families,

Thank you to all who attended the Zoom session Monday evening, sharing concerns, asking questions, and providing advice and insight. I know people are concerned for their children, as are we, and I value all the contributions made on Monday. Thank you!

If you are still concerned about a physical return to the school building, and are planning to have your child **attend school remotely**, please let us know by this Friday, August 21st.

The remote technology will:  
provide the opportunity to “attend” class as students are attending here  
allow the normal schedule to be followed  
run classes through Google Meet, part of the Google Suite, and tied to Google Classroom

In addition, the current Swivl arrangement for our Middle School classes allows for direct interaction between student and class/teacher. We have more basic systems for our Lower School, but have ordered some additional interactive systems for Lower School use.

**If you are choosing a remote learning model, please read the addendum from the diocesan schools office and legal department, which will be included in the handbook. Sign and return the Acknowledgement by Friday, August 21st.**

Enjoy the last days of summer! Look for videos of our classrooms next week!

Mrs. Dailey

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# **Remote Learning**

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## **Attendance**

Schools must take daily attendance whether a student is in person or remote. Schools are also required to differentiate between students attending school in-person or remotely. Attendance will be taken during each class for Middle School.

Parents/caregivers are responsible for ensuring their child(ren) attend school every day, whether in-person or remotely. Please refer to your school's regular policies concerning attendance requirements. Parents are expected to report student absences in accordance with the same current school procedures that existed before the pandemic. Schools will continue to investigate extended absences and make and document reasonable efforts to contact the student and determine the reason for nonattendance.

## **Digital Learning Platforms**

All schools within the Diocese of Fall River currently have some form of online platform to support full delivery of remote instruction. Schools will work closely with students and families to implement online platforms and promote safe and effective use throughout the school year.

By signing this appendix, parents are acknowledging that their student(s) will participate in remote instruction in accordance with the guidelines put forth in the school plan and herein.

## **Remote Learning Student Requirements**

Students will attend remote learning classes dressed in school uniform or appropriate attire as stated by the individual school. Wearing pajamas to remote classes is strictly prohibited.

Students should be prepared to attend remote classes to learn and fully participate. This includes video and audio on, face fully visual on camera, seated at a table or desk, in an area free of background noise, with no eating during instructional time.

Students are prohibited from sharing passwords and other digital information with non-members of the school community.

## **Remote Learning Family Requirements**

Parents must ensure that their students are attending and fully participating in remote learning. This includes that families will ensure that students have properly functioning devices for remote learning as required by the individual school.

Any type of recording of remote sessions by students, parents and caregivers is prohibited at all times in order to appropriately protect the privacy of students and teachers.

The home environment should not in any way disrupt the learning environment of all students in attendance. For example, other family members, television, pets and other electronic devices should not disrupt the learning environment.

Although schools will not record all remote learning or other sessions, the schools reserve the right to do so for security purposes and parents agree that they may do so. Especially for younger children, a parent or caregiver should be nearby during all remote learning and have the ability to monitor such sessions.

One on one remote instruction should take place with a second adult present, but if an additional adult cannot be present then the session may be recorded for security purposes.

Please refer to your individual school policies for further guidance regarding remote learning.

### **Grading**

All schools will continue to assess and grade student work regardless of the model of instruction. Please refer to your individual school for grading periods.

## **SUSTAINABILITY OF OUR SCHOOLS**

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### **Tuition**

Because of the rich and meaningful education program our schools will strive to provide each and every day whether it be in-person, hybrid or remote, our schools will continue to charge and collect full tuition.

If a family has been adversely affected financially for any reason, they are encouraged to contact their school's leader. The school and diocese will make every effort to address the tuition challenges.

# ACKNOWLEDGMENT

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By signing below I acknowledge that I have read and understand the guidelines set forth in this school handbook appendix and in the school plan referenced herein and agree to abide by them. I also acknowledge that certain remote learning or other sessions may be recorded for security purposes and agree that the school may do so.

STUDENT NAME

(please print): \_\_\_\_\_

GRADE LEVEL: \_\_\_\_\_

PARENT OR LEGAL GUARDIAN

(please print name): \_\_\_\_\_

SIGNATURE OF PARENT OR LEGAL  
GUARDIAN \_\_\_\_\_

DATED: \_\_\_\_\_



## Remote Learning Registration

*Please return this form as soon as possible.*

Remote Learning is intended for families who feel more comfortable having their children remain at home on a regular basis- at least to begin the year. This form indicates your decision to choose that format on a five-day basis for your child. It is not an option for some days, but not others.

If you do choose this option, daily attendance will be taken, all work must be completed, and your child is ineligible to participate in after-school activities during the time spent learning remotely.

If, after a period of time, you are comfortable sending your child back daily, just let us know, and we will be happy to see him or her return!

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

I am choosing to have my child begin the year learning remotely.

Parent/Guardian Name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_



## After Care Program Registration

*Please return this form as soon as possible.*

After-Care is an area that will be impacted for the start of our year. It will be offered- on a limited scale, beginning **September 9, 2020**.

We know some of our families are dependent on After-Care for their child-care, and want the option to be available. However, at least for the start of the year, these adjustments will be made to the program:

After-Care will be limited to a total of 15 students.

There will be no “drop-in” students

Preference will be given to those who utilize it five days a week

The billing structure for After Care will change from an hourly fee to a weekly fee of \$120 each week per child, billed monthly

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Please sign my child(ren) up for the weekly after care program.

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_